Republic of the Philippines MGO URBIZTONDO, PANGASINAN Request for Publication of Vacant Positions

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Transaction No.	WPFO-	
Date and Time:_ Received by:	1-0 MAR 2028	

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO URBIZTONDO, PANGASINAN In the CSC website:

KEDELYN R. PASCARAN

Chief Administrative Officer

Date: ____ March 10, 2023

No.	Position Title (Parenthetical Title,	Diagonia haranta	Salary/ Job/	Monthly		Q	ualification Stanc	lards		
IVO.	if applicable)	Plantilla Item No.	Pay Grade	Salary	Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
1	Local Dsaster Risk Reduction and Management Assistant	101-1102-101-2	8	15,795.00	Completion of 2 years in College	4 hours of relevant training	1 year of relevant experience on DRRM	Career Service (Sub- Professional) 1st Level Eligibility		Office of the Municipal Disaster Risk Reduction and Management
2	Local Dsaster Risk Reduction and Management Assistant	101-1102-101-3	8	15,795.00	Completion of 2 years in College	4 hours of relevant training	1 year of relevant experience on DRRM	Career Service (Sub- Professional) 1st Level Eligibility		Office of the Municipal Disaster Risk Reduction and Management
3	Licensing Officer I	101-1041-101-9	11	21,600.00	Bachelor's degree	None required	None required	Career Service (Professional) Second Level Eligibility		Office of the Municipal Treasurer
4	Economist I	101-1041-101-10	11	21,600.00	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility		Office of the Municipal Treasurer
5	Disabilty Affairs Officer I	101-7611-101-4	11	21,600.00	Bachelor's degree	None required	None required	Career Service (Professional) Second Level Eligibility		Office of the Social Welfare and Development Officer

	6	Youth Development Officer I	101-7611-101-5	10	18,541.00	Bachelor's degree	None required	None required	Career Service (Professional) Second Level Eligibility	Office of the Social Welfare and Development Officer
	7	Environmental Management Specialist II	101-1011-101-44	15	29,295.00	Bachelor's degree relevant to the job		1 year of relevant experience	Career Service (Professional) Second Level Eligibility	Office of the Municipal Mayor
8	- 1	Municipal Government Assistant Department Head I (Assistant PESO Manager)		22	57,209.00	Bachelor's degree preferably in any of the following: Operations Management(OM); Human Resource Management (HRM); Human Resource Development (HRD); and/or allied fields	None required	3 years of experience in program management relative to employment facilitation	Career Service (Professional) Second Level Eligibility	Office of the Municipal Mayor

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 25, 2023.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the last rating period (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records and Diploma

The Municipality of Urbiztondo, Pangasinan is an advocate of the Equal Employment Opportunity Principle (EEOP). We encourage and welcome applicants regardless of age, religion, political affiliation, including persons with disability, members of indigenous communities, and those from any sexual orientation and gender identities.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Chief Administrative Officer
Poblacion, Urbiztondo, Pangasina

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.